

A meeting of the **CORPORATE GOVERNANCE COMMITTEE** will be held in the **DRAMA STUDIO, BURGESS HALL, ONE LEISURE, WESTWOOD ROAD, ST IVES, CAMBRIDGESHIRE, PE27 6WU** on **TUESDAY, 14 SEPTEMBER 2021** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting of the Committee held on 22nd July 2021.

Contact Officer: H Peacey - (01223) 752548

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda Item.

Contact Officer: Democratic Services - (01223) 752548

3. CODE OF CONDUCT COMPLAINTS - UPDATE (Pages 11 - 14)

To provide a summary and update of completed or ongoing complaints received regarding alleged breaches of the Code of Conduct under the Localism Act 2011 since the start of the year.

Contact Officer: L Jablonska - (01223) 739952

4. REORGANISATION OF COMMUNITY GOVERNANCE ORDER - HOLME (Pages 15 - 18)

To receive a report updating Members on the Community Governance Review of Holme following the request from the Parish Council to increase the size from 7 to 9 parish councillors.

Contact Officer: L Jablonska - (01223) 739952

5. ANNUAL COMPLAINTS REPORT 2020/21 (Pages 19 - 36)

To receive a report on complaints referred to the Local Government Ombudsman and those received by the Council between April 2020 – March 2021.

Contact Officer: L Sboui - Louise.Sboui@huntingdonshire.gov.uk

6. PROGRESS ON ANNUAL GOVERNANCE STATEMENT 2019/20 - SIGNIFICANT ISSUES (Pages 37 - 44)

To receive a report outlining progress on issues arising from the 2019/20 Annual Governance Statement.

Contact Officer: D Moss - (01480) 388475

7. IMPLEMENTATION OF INTERNAL AUDIT ACTIONS (Pages 45 - 54)

To receive a report from the Internal Audit Manager providing an update on the implementation of audit actions.

Contact Officer: D Moss - (01480) 388475

8. INTERNAL AUDIT SERVICE: INTERIM PROGRESS REPORT (Pages 55 - 62)

To receive a report from the Internal Audit Manager detailing the performance of the Internal Audit Service for the period April – July 2021.

Contact Officer: D Moss - (01480) 388475

9. CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT (Pages 63 - 64)

To receive the Corporate Governance Committee Progress Report.

Contact Officer: H Peacey - (01223) 752548

6 day of September 2021



Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

Filming, Photography and Recording at Council Meetings

The District Council permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings.

Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Habbiba Peacey, Democratic Services Officer, Tel: (01223) 752548 / email: Habbiba.Peacey@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.